

Briefly...New York

On the Horizon

May 2, 2020:
NALS of NY City and NALS of
New York Education &
Networking Conference
Reed Smith, LLP
599 Lexington Ave., 22nd Fl.
New York, NY 10022

September 2020:
NALS 69th Annual Education
Conference & National Forum,
Detroit, MI
Stay tuned...!!!

PRESIDENT'S MESSAGE

As the Holiday Season winds down and the New Year gets underway, I wanted to take this opportunity to let you know I am thinking of you and sending you my best wishes for a very Happy New Year.

I also wanted to update you and let you know that the NALS of New York website is being updated. While I was assisting the remaining members of the Executive Committee with this process, I found out that *NALS of New York* turned **60 years old on June 21, 1959!**

That means we are currently in our 60th year! I will be mentioning this at the NALS of NY City and NALS of New York Education & Networking Conference on May 2, 2020!

If anyone has any stories or history they would like to share, please e-mail them to me at ambievpls2004@gmail.com.

I am in awe of the fact that despite the many changes and growing pains that NALS of New York has been through, it continues to survive because of **YOU!** Please continue to be a part of this remarkable organization!

Take some time to think about how **YOU** can help *NALS of New York* continue to grow and thrive for another 60 years!

NALS of New York is here for **YOU!** It cannot exist without **YOU!**

I look forward to hearing from you and seeing you soon!

Best wishes to you and your families!

Sincerely,
Toni VanSchaick
President, *NALS of New York*

2019/2020 NALS OF NEW YORK, INC.
Executive Committee

PRESIDENT	ANTOINETTE B. VANSCHAICK, PP ("Toni") 10 Edwin St. Bay Shore, NY 11706 (631) 948-3092 cell ambievpls2004@gmail.com
PRESIDENT-ELECT	***VACANT***
VICE-PRESIDENT	LORA ROSENTHAL Touchdown Abstract Services, Inc. 350 Moffitt Blvd., 2 nd Fl. Islip, NY 11751 (631) 224-7196 office lora@touchdownabstract.com
EXECUTIVE SECRETARY	***VACANT***
TREASURER	BERTRAM JACKSON 734 Franklin Ave., #422 Garden City, NY 11530 (516) 967-3809 bertram@evolutionlbb.com
PARLIAMENTARIAN	ANITA COTTRELL, PP, PLS 7308 NY Route 173 Manlius, NY 13104 (315) 682-8378 home (315) 478-6551 work (315) 380-4516 cell (315) 478-0103 fax acottrellpls@gmail.com
IMMEDIATE PAST PRESIDENT	MARION SARCUNI, PLS 45 Chestnut St. Coram, NY 11727 (516) 317-1445 cell marionsarcuni@gmail.com

NALS Mission

NALS Mission

engage | inspire | enhance | promote

- *Engage legal professionals on their terms;*
- *Inspire legal professionals to want more;*
- *Enhance the careers of legal professionals;*
- *Promote legal professionals and the legal support industry.*

NALS Code of Ethics & Professional Responsibility

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession. Every member shall:

- *Encourage respect for the law and administration of justice;*
- *Observe rules governing privileged communications and confidential information;*
- *Promote and exemplify high standards of loyalty, cooperation, and courtesy;*
- *Perform all duties of the profession with integrity and competence; and*
- *Pursue a high order of professional attainment.*

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by NALS and accepted by its members to accomplish these ends.

Canon 1: Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

Canon 2: Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession.

Canon 3: Members of this association shall avoid a conflict of interest pertaining to a client matter.

Canon 4: Members of this association shall preserve and protect the confidences and privileged communications of a client.

Canon 5: Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

Canon 6: Members of this association shall not solicit legal business on behalf of a lawyer.

Canon 7: Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

Canon 8: Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

Canon 9: Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

Canon 10: Members of this association shall do all other things incidental, necessary or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.



engage
inspire
enhance
promote

Anita Cottrell, PP, PLS
Nominations & Elections Chair
7308 State Route 173
Manlius, NY 13104
acottrellpls@gmail.com

CALL FOR NOMINATIONS

Pursuant to Article VII, Section 2 of the Standing Rules of **NALS of New York, Inc.**, the association for legal professionals, the Call for Nominations for the slate of officers to be elected to the 2020/21 Executive Committee of NALS of New York, Inc... the association for legal professionals is now open. The deadline to submit your nominations is January 15, 2020.

I nominate the following to serve as officers for the 2020-21 term:

_____ for President
_____ for President-elect;
_____ for Vice-president;
_____ for Secretary;
_____ for Treasurer.

_____ Signature
_____ Print Name
_____ Date

Nominations for the above offices can be submitted to Anita Cottrell, PP, PLS via e-mail to:
acottrellpls@gmail.com.

Executive Committee/Officers' Duties as set forth in Article VII, Section 5 of the By-Laws of NALS of New York, Inc...the association for legal professionals

President. The president shall preside at all meetings of this Association and at regular and special meetings of the executive committee and board; shall recommend appointments and committee chairs and members, subject to the approval of the board; and shall generally manage the day -to-day business of this Association. The president serves as an ex-officio member of all committees, except for nominations, and is a signer on all bank accounts.

President-elect. The president-elect shall assume the duties of president in the absence of the president, is a signer on all bank accounts, and shall perform such other duties as are assigned by the president or the board.

Vice-President. The Vice-President shall be chairperson of the State Membership Committee and work with the local membership chairs and shall perform such other duties as may be designated by the President or the Board of Directors.

Executive Secretary. The Executive Secretary shall keep the minutes of all meetings; give all notices in accordance with the provisions of this Association's bylaws and standing rules; be custodian of this Association's records; coordinate with the president or other officers in timely furnishing reports and other required information to the National Association; and shall perform such other duties as are assigned by the president or the board.

Treasurer. The Treasurer shall oversee the financial affairs of this Association under the direction of the board; sign checks for authorized disbursements; and perform such other duties as are assigned by the President or the Board.

WHAT'S GOING ON?

LOCAL NEWS:

NALS of Suffolk County:

NALS of Suffolk County had a planning session on November 13, 2019 and sketched out a plan for some dynamic CLE programs for the upcoming 2020 term which will resume in March. On April 6, 2020, NALS of Suffolk County will be electing its Executive Committee officers for the 2020-2021 term!

For more information, please contact Lora Rosenthal at lora@tocuhdownabstract.com.

NALS of New York City:

Their membership count is now 12! Way to go! Keep on recruiting!

*Welcome to new member, Georgina Strilakos Boutsis!
If you see Georgina at a meeting, please make her feel welcome!*

STATE NEWS:

NALS of New York:

Membership: As of December 15, 2019, our total membership is 33 members! The breakdown is as follows:

Members at Large ¹ :	8
NALS of New York City:	12
NALS of Suffolk County ² :	13

Diamond Anniversary: NALS of New York turned 60 years old on June 21, 1959!

That is the date that the charter was issued to NALS of New York by the national association! Let us come together to improve NALS of New York and help it see another 60 years!

Call for Nominations: The Call for Nominations is now open! Please use the form herein to nominate someone to serve on the 2020-2021 Executive Committee of NALS of New York, Inc. ...the association for legal professionals!

¹ Members at Large are members of NALS of New York, but they do not have a designated local chapter.

² NALS of Suffolk County membership includes Concetta G. Spirio, Esq. and Shari Sugarman, Esq., who are honorary members.

NALS of NY City and NALS of New York Education and Networking Conference:

NALS of NY City and NALS of New York Education and Networking Conference is slated for May 2, 2020 at Reed Smith, LLP, 599 Lexington Ave., 22nd Fl., New York, NY 10022. The Save the Date announcement is in this issue!

NALS (NATIONAL)³:

News:

Virtual Board Meeting:

NALS held its first virtual Board Meeting on Saturday, November 16, 2019. The Board informed those who participated that it is exploring the option of an Association Management Company to assist with its day-to-day management and activities. More information on this will follow.

Winter 2020 Membership Sale

NALS...the association for legal professionals is hosting a winter sale for annual national memberships. This 20-DAY SALE will run from January 2 – 22, 2020. All new individual members who register are eligible for a 50% discount on their annual national membership dues. Enter Promo Code WINTER2020 when prompted. (www.NALS.org)

The legal support profession is fast-paced and ever-changing. A NALS membership offers every individual the opportunity to improve our skills with state of the art resources at our fingertips. Membership in NALS allows us to explore the most up-to-date trends and practices and enhance our careers. Networking with our fellow legal professionals is rewarding and fun!

By joining, you become connected to a larger group of legal professionals across the country that gather online through NALS' SocialLink member dashboard system. Local and state NALS chapters offer social events, education, and networking with colleagues near you. While traveling, see if there's a chapter near your destination and meet other members around the country! Visit the NALS **Member Benefits section** to learn more about all the available benefits of membership.

****Please note when you sign up, in order to be a member of NALS of New York, you must designate NALS of New York as your state chapter and you must designate a local chapter if you wish to be a member of a local chapter.****

NALS Recertification Amnesty

If you have missed your Recertification Deadline within the last five years, *NALS...the association for legal professionals* is offering an amnesty period from November 1, 2019 through March 31, 2020. Check out www.nals.org for more information.

³ NALS information is taken from the NALS website.

NALS Foundation Yankee Candle Fundraiser:

Check out the NALS website at www.nals.org for details how to participate in the NALS Foundation Yankee Candle Fundraiser!

The NALS Foundation was established in 1989 and is dedicated to ensuring a rewarding future for you and all legal support professionals. It is a 501(c)(3) nonprofit educational foundation working hand in hand with NALS... the association for legal professionals to enhance educational opportunities. Since its inception, the NALS Foundation has awarded grants and contributions of over \$200,000 for the benefit of chapters and states.

The NALS Foundation is governed by a volunteer board of trustees. The board has designated the following as funding priorities:

- Educational/Research Opportunities
- Grants
- Keynote Speakers/Workshops
- Recognition

The NALS Foundation strives to ensure top-notch legal services are the norm. It funds quality education programs for legal professionals working with attorneys and the public to enhance their skills and provide them with the latest information on their profession.

The NALS Foundation also keeps the good of the legal profession in the public eye, emphasizing a positive image of the profession and the importance of qualified, competent legal professionals.

Please direct any questions you may have to the NALS Foundation Chair at foundation@nals.org.



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SAVE THE DATE!!!

**NALS of NY City...the association for legal professionals
and
NALs of New York...the association for legal professionals
EDUCATION & NETWORKING CONFERENCE**

May 2, 2020

Sponsored in part by

**Reed Smith, LLP
599 Lexington Ave., 22nd Fl.
New York, NY 10022**

CONTINUING LEGAL EDUCATION sessions

**Come and network with members and
colleagues from other chapters from New York State**

**Participate in the Election of
the Executive Committee Officers of
NALs of New York...the association for legal professionals**

Interested in attending, speaking or sponsorship:

**Please contact Toni VanSchaick, PP
Cell: 631-948-3092
E-mail: ambievpls2004@gmail.com**

**NALS OF NEW YORK, INC.
PAST PRESIDENTS**

1960-1961	Ethel Gage	Orange County
1961-1962	Marie Cognata	New York City
1962-1963	Betty Clemons	Oneida County
1963-1966	Evelyn Hodgson*	Onondaga County
1966-1969	Mary Ann (Crotty) Willets	Rensselaer County
1969-1971	Ruth Grosse, PLS, CLA	Queens County
1971-1973	Vivian Robilotto	Broome County
1973-1974	Anna Belle Webb	New York City
1974-1977	Tanya L. Reister	Broome County
1977-1979	Rose Mary Withun	Nassau County
1979-1981	Kathryn A. Long	Rensselaer County
1981-1983	Joan I. Belsen, PLS	Suffolk County
1983-1985	Anita Cottrell, PP, PLS	Onondaga County
1985-1987	Kay Winpen	Ulster County
1987-1989	Beverly Comstock, PLS	Broome County
1989-1991	Wanita Parker*	Saratoga County
1991-1993	Clara G. Smith	Westchester County
1993-1995	Blanche D. Scharfenberg	Suffolk County
1995-1997	Dawn Santos	Orange County
1997-1999	Barbara J, Knoles, PP, PLS*	Suffolk County
1999-2000	Mary Ann Schroeder, PP, PLS	Nassau County
2000-2002	Terry Thomas*	Ulster County
2002-2004	Mary Ann Schroeder, PP, PLS	Nassau County
2004-2006	Cheryl A. Zeranti, PP, PLS	Suffolk County
2006-2007	Diane Lynch, PLS	Suffolk County
2007-2010	Denise Altruda, PLS	Suffolk County
2010-2013	Marion Sarcuni, PLS	New York City
2013-2015	Antoinette VanSchaick, PP	Suffolk County
2015-2017	Angela Hennessy	Steuben County
2017-	Antoinette VanSchaick, PP	Suffolk County

AWARD OF EXCELLENCE

1995	Beverly Royce Aulman, PLS	Nassau County
1996	Anita Cottrell, PP, PLS	Onondaga County
1997	Rita Buckley	Suffolk County
1998	Florence A. Smith	Westchester County
1999	Barbara J. Knoles, PP, PLS*	Suffolk County
2000	Terry Thomas*	Ulster County
2001	MaryAnn Schroeder, PP, PLS	Nassau County
2002	Cheryl A. Zeranti, PP, PLS	Suffolk County
2003	Denise T. Altruda, PLS	Suffolk County
2004	Diane Lynch, PP, PLS	Suffolk County
2005	Antoinette VanSchaick, PP	Suffolk County
2006	Josephine Ramon, PLS	Nassau County
2007	Christine A. Mersand, PLS	Lower Hudson Valley
2008	Marion Sarcuni, PLS	New York City
2009	Gina Negrin, ALS	New York City
2010	Christine O'Connor, PLS	New York City
2011	Joyce Margraf (posthumously)*	Suffolk County

*Deceased

EDITORIAL POLICY

Briefly New York is the official publication of NALS of New York, Inc. All articles included have been written by NALS members, unless otherwise noted. Permission to reproduce articles must be obtained from the Publication Editor. NALS of New York, Inc. assumes no responsibility for the opinions expressed by contributors of articles. NALS of New York, Inc. is affiliated with the national association, NALS, Inc.

CHANGE OF MEMBER INFORMATION

To update your member information, please fill out the form below and return it to your Editor: Toni VanSchaick, PP:

Mail to: 10 Edwin St.
Bay Shore, NY 11706

Email to: ambievpls2004@gmail.com

Name: _____

Chapter Name
Or Member at Large: _____

Address: _____

Preferred E-mail: _____

Preferred Phone: _____ Preferred Fax: _____